

ILLINOIS HIGH SCHOOL ASSOCIATION
FOREIGN EXCHANGE STUDENT PROGRAM
APPROVAL FORM

2017-18 SCHOOL YEAR





Foreign Exchange Student Program
Approval Form

General Program information

Please provide the following general information about your program.

Program _____

1. Does this program place students in public schools? _____
2. Does this program place students in private schools? _____
3. If yes to no. 2, does the program have a separate private school placement program? _____
4. If yes to no. 3, a second application for the private school placement program must be completed. Please contact the IHSA office for the second application.

Contact (list position) _____

Address _____

Phone _____

Fax _____

E-mail _____

Website _____



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Part 1 Placement Process

In the space provided, please provide an outline of the placement process for students, from initial contact to final placement. Use additional pages as necessary. Please submit blank copies of any forms used as a part of the placement process.



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Part 3 Contact Information for area or local representatives

In the space provided, list names, addresses, and telephone numbers of all local or area representatives responsible for student placement. Use additional pages as necessary.

Name	Address	Phone Number(s)	Date of Training



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Part 7 Securing Host Families

In the space provided, please provide a description of the process used by the program to identify and secure host families. Use additional pages as necessary. Please submit blank copies of any forms used as a part of the placement process.



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Part 8 Follow up on Process

In the space provided, please describe the procedures for follow up with local or area representatives to ensure that the program's placement process has been followed. Use additional pages as necessary. Please submit blank copies of any forms used as a part of the placement process.



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Part 9 Post Placement Follow up

In the space provided, please describe the procedures for post placement follow up with the local or area representatives and the students placed by the program. Use additional pages as necessary. Please submit blank copies of any forms used as a part of the placement process.
